



## DESALES UNIVERSITY

### WebAdvisor User Guide for High School Scholars

#### **HOW TO SEARCH FOR CLASSES**

1. Go to WebAdvisor at [desales.edu/webadvisor](https://desales.edu/webadvisor)
2. Click *Search for Classes*
3. In the *Term* drop-down menu, choose **2024 Spring Day**
4. (Optional) Narrow your search criteria by choosing in the *Location* drop-down menu: Main Campus. (Note: High School Scholars are not eligible to take online courses.)
5. (Optional) Narrow your search criteria by choosing an option in the first *Subject* drop-down menu
6. Leave the remaining sections of the form blank and click submit at the bottom of the screen. A list of course sections being offered in the upcoming semester that fit the criteria (subject) you entered will be generated.

#### **COURSE SECTION AVAILABILITY**

To determine if a particular course section has a seat available for you, look to the fourth column from the right titled *Available/Capacity*. The course section availability will be displayed in the following format: X num. spots still available / X num. total spots in class / X num. students on waitlist.

For example: 19 / 20 / 0 means that there are 19 seats still available out of 20 total, with 0 students on a waitlist for the course.